

Safeguarding Young People when concerned about a member of staff

LADO Local Authority Designated Officer (Allegations Management)

REFERRAL PROCESS

Does the concern / allegation directly involve a child?

Yes

Contact CAAS
01635 503190

Does the child have an allocated social worker?

Yes

CAAS will refer to allocated Social Worker and email CP admin for the attention of the LADO. Social Work team to complete any immediate safeguarding actions

- notify the LADO

No

Referral to be progressed by CAAS

CAAS will advise on immediate safeguarding requirements

CAAS Notify the LADO

No (historic allegation of abuse against a child who is now an adult)

Refer directly to CPadmin@westberks.gov.uk
01635 503153

Is the threshold for significant harm met?

Yes

LADO organises a Strategy meeting, actions identified, actions reviewed, outcome recorded and formal outcome letter provided by LADO

No

Advice / recommendations given formally in outcome letter sent to designated safeguarding lead by CAAS and LADO

